Minutes – NMPFA Monthly Committee Meeting
Date Tuesday – 9.6.2026
Time - 19:00
Room – Conservatory Room
Attendees :
Eric Davison Quoits Rep (ED),Dennis Hutchison Rec Club Rep (DH)
Chris Foggin Chair (CF), I Bell Marton Rep (IB) via teams , Kelvin Bowes Secretary (KB)
Carole Morgan Ormesby Rep (CM), Jo Rush MBC Rep(JR,) Ian Morrish MBC Rep (IM)
Dan Mohan NAFC Rep (DH)

Apologies: Wade Tovey. John Shaefer, Denis Hutchinson
No Apologies :

Distribution: Trustees , Web, Document Archive

Action point	Status/Action Required	Resp	Due
	Agenda 1. Previous months minutes. 2. Conflicts of interest. 3. Chairmans Secretary & Treasurers Reports. 4. Sections Reports. 5. H&S Maintenance Report. 6. Grants. 7. Web & Media Report. 8. Safeguarding Update. 9. Working groups Update & Co-Opted Members Updates. 10. AOB.	**Info**	
1.0 Previous Months Minutes	1. Previous minutes agreed as true record by all attendees - Actions reviewed & discussed	**Info**	
2.0	1. Conflict of interests (COI) IB Rackets, Parish Council attendee's	**Info**	

Conflicts of Interest			
3.0 Chairmans & Treasurers Reports	**Treasurers & Chairmans Update** 1. CF summarised information cascaded and asked for any questions CM raised clarification on revised complaints policy and stage 2 and stage 3 timings , discussion point followed on clarification on arrangements of subcommittees allocation and agreement on timings 2. CM raised clarification on possible complaint scenarios and agreement followed - all agreed good to get a step process in place and agreements that 14 days to be added to policy and cascaded 3. KB confirmed that this complaints policy was agreed in May 2024, and the clarification is welcome, and he will update policy with better wording on the points regarding delegation of subgroups and process step timings (14 calendar days) for the web archive. – Agreed all policies circulated to be uploaded to web etc 4. KB clarified on Legionella water temp testing which is not needed as cascaded previously as third party will coordinate that monthly – Watercare. 5. AC summarised recent service issues with Watercare – general discussion on them providing poor service, costs were discussed on current outlay and possible alternative suppliers. 6. Review of recent issues summarised and possible uplift in costs for sections for next year 7. Going forward recreation club and rackets must support future visits 8. IM asked if transparency could be improved by Watercare and yes but ultimately, but access must be coordinated by sections due to alarms – daytime opening would support all and make the testing much easier to coordinate - Day time opening would resolve all attendance issues 9. DM asked general question on frequency on tests and KB finished on summary regarding the tests advise all weekly fortnightly tests must be done and recorded by sections 10. KB finished on Bleed kit, grants award , kitchen project etc , emergency light repairs due which all are for actions in next few days 11. CF recapped on income & Expenditure and explained some of the details behind report, he confirmed that due to planned expenditure it was felt we needed to perhaps phase some of the capital expenditure projects 12. The water project was discussed and KB confirmed that we were waiting for breakdown on equipment costs from MK , general discussion on footballs changing room project and possible overlap , therefore it was felt that we prioritise Rackets and Recreation club first and then review project in line with developments of changing room upgrade. 13. AC offered that the men's rec toilet is priority to save costs and DM agreed that PIR sensors are activating when not needed so all agreed action first , reminder or breakdown was reconfirmed.	**Info**	

4.0 Sections Reports	**Gardens & Grounds Update** 1. Grounds policy had been discussed with SV by CF , Update provided and general discussion on calendar of works and the required Verti drain work were discussed. 2. Sean Allen had sourced an external cost which appeared favourable – DM felt the work should be done twice a year , KB asked for clarification on next steps once work had been done , 3. Agreement further discussion to be coordinated to get a plan in place in line with the yearly grounds plan 4. CF updated all on current activities , regarding grass cutting , weeding , etc 5. CF summarised Football foundation grant and status on years 3,4,5 , general discussion on previous grant award and costs implication for NAFC and NMPFA , it was felt c £1600 pa costs to NMPFA with Foundation providing remainder of the substantial grant award should be accepted proving - some planned calendar works , aeration and weeding have been completed 6. No objections from trustees on future costs to be put into budget - , all agreed the work needs to be done to improve pitches going forward **NAJFC Update** 1. DM provided a general update on the status of historic grants regarding pitch maintenance (CNJFC) on how they planned to reengage on the CNJFC original grant award with a view to NAFC to take over the grant. 2. KB asked for visibility on new grant details once finalised by Football Foundation 3. General discussion on charity memorial Games – confirmation on pitch 7 required for SV to set up along with Recreation club so that all are on the same page 4. New season request – Charity Games - Pitch 5,7 to be ready by 17th July with regards to goal mouths reseeded etc with all other pitches by 1st August- CF to liase with SV , DM to liase with Rec Club and CF confirmed we have stocks of seed etc 5. Cricket “aged/damaged “ artificial strip to be removed - All Agreed and SV to be instructed to pull up and to reseed the area.	**Info**	

6. Old Cricket side screens x 2 – condition unknown but general discussion on suitability and whether there was a future use for them. CF to discuss with SV on possible nest steps
7. Old metal dugouts – general discussion on suitability , CF to see how we can coordinate a scrapman to remove further metal and rubbish from site
8. DM confirmed that artificial grass is to be installed into cabin area walkways – no issues raised
9. Facilities changing rooms funding , general discussion on funding and confirmation that application has been sent in and it has been accepted but initial c£60k with 25% -40% to be match funded by charity and or sections . It was felt that these costs are not possible currently .
10. KB raised a point that that we have not seen any plans or application to oversee the project and summarised the potential impacts on all the sections
11. There is a general feeling that we should explore but currently possibly a step to far that said if Padel was to come to fruition then that becomes a very much a possibility
12. AC advised that for massive expenditure and there is little gain , KB advised that subletting and putting pitches out to hire could fund the ongoing costs
13. AC raised a point about potential hire costs , KB advised that SA was dealing with all enquiry's that we were aware of .
14. DM summarised costs submitted in application, and he confirmed there is some further work to relook in costs and possible reduce grant application.
15. SLA general discussion – DM raised a query ref treasurers meeting and cost of living future increases . he wanted clarification on process . KB summarised that we share the run rate for current year , we review future costs for the following year, and a budget is collated with commentary on each line – the new budget is then discussed with all treasurers to be reviewed , changed and then ultimately accepted. There are no shocks, and it's felt the budget process is now much more transparent and everyone has an input for the first time in years
16. Turf tank discussion followed on the vat implication for NAFC , in that it was felt that that the Vat was a prohibitive costs to the section , CF confirmed that the recharge is a legal requirement and is not negotiable , DM asked for £360 x 2 to be waived or added to SLA costs , CF confirmed that he is unable to do this as the VAT process is quite clear
17. IM confirmed that the law is quite clear , KB provided a summary of the agreement entered into .

18. CF again confirmed that guidance from Vat specialist and accounts was quite clear.
19. CF asked if NAFC ,if NAFC wanted to renege on agreement , DM confirmed that wasn't the case and CF along with AC asked if DM could discuss with Sean
20. KB asked if NAFC ever considered been registered for Vat , DM not sure
21. AC confirmed that NAFC registering for Vat would be prohibitive in that it may cost more in the long run
22. CF confirmed he could go back to vat consultants but that would be chargeable information , but he would raise issue of agreement and SLA implication.
23. AC asked if with regards to recreational club he could discuss the vat issue for recreational club with CF – CF agreed to further meeting.
24. CF provided a summary on or "option to tax" status and updated all on status on differences between sporting clubs and recreation club

Recreation Club

1. AC provided view and that year end had produced accounts and initial results appear to not as expected and required further investigation
2. AC asked for clarification on Veterans Day, JR confirmed the team had made alternative plans.
3. AC asked for consideration that all section must provide advance notice to bar to allow staff plans to be created , World Cup Planning in place.
4. AC asked for clarification on TVCA consultation day. and we are awaiting final sign off on the day
5. AC asked if we AC and KB could get together to discuss the BT contact and how we could improve current WIFI and phone setup .
6. KB confirmed that we need to ensure that WIFI and phone set up is fit for purpose to allow more usage , general discussion followed on current costs and what is required .
7. KB summarised that he is looking at possibility of setting up a central database on website so that sections and public follow a set process with central planner with and visibility and shared calendar for all to uses it would make the issue of bookings much easier for all – work to be completed

	Rackets **1.** IB commented that teams are looking to be finalised for new season , juniors and academy performing well and looking to introduce a 4th seniors' team - , they are also looking at a competition night to drive activity into the bar. **Athletics –** **1.** Information received from P Cawood that he would like to introduce D Adbrook as the main point of contact for the NYMAC , he also introduced another member Kate Thrower who is going to increase social media awareness for the NYMAC going forward **Quoits –** 1. One match had to be cancelled due to holidays and weather 2. Currently in a good position on league standings 3. Cup match due at Kings Arms		
5.0 **H&S Update**	1. KB offered thanks to sections for supported access on recent works 2. KB has asked for some remedial works on the 2026 asbestos audit , nothing dangerous just some minor work required to close of a longstanding historic issue 3. Damage to quoits pitches and damage to wood areas by unsupervised juniors was raised bu ED , we are aware, and we are awaiting information from quoits on requirements to discuss further 4. JR raised an issue with InPost locker, and she felt she had seen some local negative Facebook posts; it was felt that any issues raised reflect badly on NMPFA , we can put some signage up to support and advise InPost customers 5. Fence break-in and damaged reported again to fence at top end of field , SV has made good the damage and chained panels , comments made about poaching resurfacing again 6. Door Project ongoing 7. Changing room project ongoing	**Info**	

6.0 Grants	1. Jack Brunton Trust – application successful and £400 awarded , bleed kit on order	**Info**	
7.0 Web & Media Update	1. Web site refreshes ongoing , large amount of work been conducted in background , 333 Facebook followers , another month-on-month increase	**Info**	
8.0 Safeguarding	1. No Issues raised during the month	**Info**	
9.0 Coopted Members Update	1. No Updates – Very quiet at Council , lot of training ongoing – brief discussion of recent house building planning permissions now confirmed	**Info**	
10.0 AOB	1. ED raised issue of damage to quoits pitches still occurring – KB asked for information to be circulated to trustees for review 2. InPost – JR raised issue of a Facebook post from resident about an error on InPost system – all enquiries are to be directed to InPost -Contact number on system 3. CF summarised recent events and how MBC were happy with cultural day 4. Cricket all-stars (5-8 Years Olds) – all equipment now received by Steve Mason and team looking forward to 1st session , social media to support start dates. 5. Padel – CF confirmed that deadline for feedback closed on 3rd June , disappointingly the Parish Council raised an objection on the 3rd of June after submitting a clarification note on the 2nd of June. 6. The objection was based on quite detailed issues around disparity on operating hours , potential noise issues possible carpark issues , no evidence supplied, and it was felt there had been no formal vote to raise objection. 7. JR confirmed there was some internal emails at the NPC received at the NPC council but wasn't sure how the objection had been formally brought to a resolution on behalf of the council 8. CF and KB summarised objection had submitted based on no formal resolution and that was disappointing and procedurally wrong 9. There are no carparking issues Mon – Friday and Saturday /Sunday PM and in close season – general discussion on issues around application	**Info**	

10. JR and IM confirm that they will excuse themselves from the process due to MBC Planning team executive connection
11. KB and AC confirmed that the planning application meant that only 2 more persons cars were anticipated to be encountered into existing tennis courts .
12. KB confirmed there is no light pollution expected , noise is within acceptable LTA levels
13. IM and JR offered that they could speak at planning committee as local councillors only to support the application but cannot vote further discussion followed on planning meeting process.
14. KB confirmed that we currently have planning permission in place for tennis courts and he confirmed we would be looking to increase 10 extra car spaces to support the application
15. The charity could also send in representation to be planning team prior to meeting to support our concerns on the NPC issue and how they arranged at an objection, but we wanted to ensure we work with everyone to ensure Nunthorpe gets better facilities.
16. CF confirmed that residents had been communicated with
17. No issues raised on lease arrangement with MBC.
18. AC asked for any update on Land community asset transfer - no update received, and CF confirmed that we will raise again with MBC in line with new CIO status – tbc and general discussion followed on local planning and building issues.

Veterans Day Grant Complaint

1. CF raised the issue on communications received by Jon Rathmell , Nunthorpe Parish councillor & resident - CF summarised that a comments and letter complaint had been received based on a "allegation" of the NMPFA conduct into how the NMPFA secured a grant from MBC for the 2025 veteran's day- Copies were sent by Joanne Rush , John Shaefer and Ian Morrish
2. Trustees discussed correspondence received from Councillor Jon Rathmell concerning the 2025 Veterans Day grant and Community Grant for £750 which was awarded to GNN .
3. The £750 grant was to NCC and nothing to do with NMPFA so that was not a discussion point or NMPFA concern
4. The complaint questioned the grant application process, potential conflicts of interest and why the application had not been submitted directly by the charity.
5. Trustees reviewed the facts and confirmed:
    a. The Veterans Day event was jointly organised by three organisations. Nunthorpe Community Council , Nunthorpe Parish Council , NMPFA

   b. Middlesbrough Council awarded the £500 grant to the Nunthorpe Community Council following its own due diligence.
   c. The grant was not awarded to the NMPFA as it was applied to by NCC and paid to NCC .
   d. Grant expenditure funded agreed event costs, with unspent monies returned to MBC
   e. All NMPFA event proceeds were donated to the Royal British Legion.
   f. The charity received no financial benefit from the grant.
6. Trustees also noted that although the NCC was effectively dormant, it had not been formally dissolved at the time of the application albeit it was decided and was awaiting MBC decision which has been delayed
7. CF wished to advise all that he was appointed treasurer at time of NCC but had tendered resignation and in effect not operating but there was an internal NCC delay in finalising his resignation formally
8. Previous correspondence had been sent correcting what trustees considered to be inaccurate allegations, but JR concerns remained that the allegations had continued without supporting evidence.
9. Advice had been sought from the Middlesbrough Council Monitoring Officer, who advised that the charity should obtain its own independent legal advice if required as she was not legally insured to comment

Trustee Discussion

- Trustees expressed concern about the potential reputational impact on the charity from repeated unsupported allegations BY JR . It was discussed that JR has previously been arrested for misconduct in public office previously in 2021 with regards to a NMPFA fireworks event organised by previous NMPFA trustees and Nunthorpe Parish Council . prosecution witnesses were Wade Tovey , A Walker and Peter Spaldin
- It was agreed that the charity's primary focus should remain on its charitable objectives and maintaining robust governance.
- All trustee’s focus is to the NMPFA and no other organisation
- Various options, including seeking legal advice or taking further action should future allegations arise, were discussed.
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Board Resolution

	- The trustees with exception of IM who expressed a wish not to comment due to work commitments with JR and along with JR who wished to stay neutral on the issue agreed that no further action should be taken at this stage, as there appeared to be no case or evidence for the charity to answer. - Trustees agreed that if further allegations or formal complaints are received, independent legal advice should be sought and appropriate action and allocation of costs considered to protect the charity's reputation Meeting Closed 21:00		
Next meeting	**14th July 2026**		

Trustee 2026-27	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Meetings Attended	Meetings Held	Attendance %
Chris Foggin	x	x	x	x	x	x							6	6	100%
Wade Tovey	x	x	x	x	x								5	6	83%
Kelvin Bowes	x	x	x		x	x							5	6	83%
Ian Bell	x		x	x	x	x							5	6	83%
Carole Morgan	x	x	x	x		x							5	6	83%
John Shaefer	x	x	x		x								4	6	67%
Denis Hutchinson	x		x	x	x								4	6	67%
Ian Morrish	x	x	x	x		x							5	6	83%
Jo Rush	x	x	x	x		x							5	6	83%
Eric Davison	x	x	x	x	x	x							6	6	100%
Alan Calvert	N/A	N/A	N/A	N/A	N/A	x							1	1	100%

“Attendance is monitored as part of trustee effectiveness and governance compliance.”

90–100% (Strong)
75–89% (Acceptable)
<75% (Review)